## GUIDELINES FOR SUMMER SCHOOL TEACHING ASSIGNMENTS

The following guidelines will be used with the selection of summer school teaching staff members:

1. The District will employ the most qualified individual to serve on the summer school staff. He/she may be a regular school employee or a person employed outside of the District.
2. Each interested certificated employee shall complete an "Application to Teach Summer School" form provided by the District Human Resources Office. This form shall be forwarded to the Assistant Superintendent, Human Resources.
3. The Assistant Superintendent, Human Resources, may assign the staff members to the vacancies, based on need of students.
4. The maximum number of hours for which a teacher may be compensated normally will not exceed 21.25 hours weekly.

Regulation approved: June 13, 1972; May 9, 1977; September 19, 1978; March 28, 1979; March 22, 1999; September 12, 2000; September 6, 2005; January 12, 2010

